

Yellow Medicine County Board Meeting Minutes September 22, 2020

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Greg Renneke, Glen Kack, Ron Antony and Gary Johnson also present (via teleconference). Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson (via teleconference), Finance and Administration Deputy Ashley Soine (via teleconference) and Advocate Tribune reporter Jess Gorman. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, the September 22, 2020 meeting of the Yellow Medicine County Commissioners was conducted in accordance with Minnesota Statutes 13D.021 – Meetings by Telephone or Other Electronic Means.

Pledge of Allegiance

Approve Agenda 09-22-20-01 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the agenda. Motion carried with all voting in favor.

Consent Agenda 09-22-20-02 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the consent agenda items as follows: September 8, 2020 County Board meeting minutes; approval of CARES funds for: Attorney's Office, YMC expenses from August 28th to September 11th for response to the COVID-19 pandemic, touchless bathroom items for County buildings, body cameras for the Sheriff's Office and Parks tablet for remove access; 2020 Voting Equipment Grant Agreement (VEGA-2); Finance Manager part time temporary status. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 09-22-20-03 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$72,616.23 Ditch Fund, \$56,926.25 Revenue Fund, \$10,499.69 Road & Bridge Fund, \$73,526.73 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Johnson reported on Regional Transit meeting, Prairie Lakes, Highway 67 project, AMC meetings and food distribution in Clarkfield. Commissioner Renneke reported on a call regarding Timm Park and Parks Committee. Commissioner Kack reported on food distribution in Clarkfield and Canby DAC. Commissioner Antony reported on Canby DAC, Workforce Council meetings, Planning Commission, Ad Hoc COVID-19 meeting, Personnel Committee, Finance Manager interviews, Public Safety meetings, Parks Committee, Department Head meeting and Pioneerland Library System. Commissioner Berends reported on Countryside Public Health, Ad Hoc COVID-19 meeting, AMC meetings and Historical Society.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

Regular Agenda

Rae Ann Keeler-Aus and Melissa Helgeson, Family Service Center, gave an update.

Janel Timm, Property and Public Services, gave an update.

Conditional Use Permit Request YM-611-20, Crow River Construction 09-22-20-04

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-611-20 for Crow River Construction, New London, MN, to operate a gravel pit, an extractive use, in the Rural Preservation Management District in the south one-half of the southwest one-quarter (S½ SW¼) in Section 4 of Swede Prairie Township T-114-N R-42-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance requires a Conditional Use permit for extractive uses in the Rural Preservation Management District.

Motion by Commissioner Antony and seconded by Commissioner Kack to approve Conditional Use Permit YM-611-20 for Crow River Construction with the following conditions:

1. The site shall be reclaimed according to Section XXI of the Yellow Medicine County Land Use and Related Resource Management Ordinance and the reclamation plan submitted by the applicant.
2. A DNR Water Appropriations permit must be obtained if pit dewatering exceeds 10,000 gallons per day or 1,000,000 gallons per year.
3. Applicant/operator shall maintain and repair the township road to satisfactory condition as required by the Township Board.
4. Owner of the property shall notify the Yellow Medicine County Land and Resource Management Office and the Swede Prairie Township Board if the operator of the pit changes.
5. Applicant/operator shall notify and get approval from the Land and Resource Management Office prior to any change in the reclamation plan.

Motion carried with all voting in favor.

Conditional Use Permit Request YM-612-20, Crow River Construction 09-22-20-05

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-612-20 for Crow River Construction, New London, MN, to operate a lay down yard/storage area for pipe and other supplies for the City of Clarkfield's infrastructure project. The site will also be used as a temporary campground. The proposed site is a 13 acre tract of land located in the Rural Preservation Management District in the west one-half of the southwest onequarter (W½ SW¼) in Section 32 of Lisbon Township T-116-N R-41-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section 6.0, Subdivision 2.0 requires a conditional use permit for industrial uses in the Rural Preservation Management District.

Motion by Commissioner Antony and seconded by Commissioner Johnson to approve Conditional Use Permit YM-612-20 for Crow River Construction with the following conditions:

1. Campers/housing units must have MPCA approved containment for wastewater.
2. Applicant shall maintain and repair the township roads to satisfactory condition as required by the Township Board.
3. This Conditional Use permit shall expire upon completion of the Clarkfield Infrastructure project.
4. Campers/housing units shall be removed from the site within two months of project completion.

Motion carried with all voting in favor.

Conditional Use Permit Request YM-613-20, Novel Energy Solutions 09-22-20-06

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-613-20 for Novel Energy Solutions, St. Paul, MN, to construct a 1MW Community Solar Garden on approximately 10 acres of land in the Rural Preservation Management District in the northwest one-quarter of the southwest one-quarter (NW¼ SW¼) of Section 10 in Friendship Township T-115-NR-41-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section 6.0, Subdivision 2.0 requires a Conditional Use permit for Solar Energy Farms.

Scott Tempel, Novel Energy Solutions, was present to discuss the Conditional Use Permit.

Motion by Commissioner Antony and seconded by Commissioner Kack to approve Conditional Use Permit YM-613-20 for Novel Energy Solutions with the following conditions:

1. Prior to construction, the applicant/owner shall provide cash escrow in the amount of \$35,000 (1 mw x \$35,000) which shall be submitted to the Yellow Medicine County Land and Resource Management Office to cover the costs of decommissioning and site restoration upon project termination.
2. Upon expiration or revocation of this permit, or voluntary termination of the project, the operator and/or landowner shall dismantle and remove from the site all solar panels, mounted steel posts and beams, inverters, transformers, overhead and underground cables, buildings, foundations and roads, within six months of termination.
3. If the township road is damaged due to construction activities, the owner of the project shall be responsible to repair it to pre-construction conditions.
4. Owner of the project shall notify the Land and Resource Management Office of any change in ownership of the project, including name of the new owner, mailing address, contact person and phone number.
5. A 6' high chain link fence shall be installed and maintained surrounding the entire site.
6. A combination of trees and shrubs shall be planted and maintained on the south and east sides of the site, as indicated in the Preliminary Site Plan submitted with the application.
7. Except for the designated roadways, the project area shall be re-vegetated as a low-growing, pollinator friendly native prairie. The vegetation in the project area shall be maintained to promote the pollinator friendly native prairie and to limit any noxious weeds.
8. This Conditional Use permit shall expire upon the termination of this project.
9. If the production tax is not paid to Yellow Medicine County by July 15th, the County has the option to revoke the Conditional Use Permit.

Motion carried with Commissioner Antony, Kack and Berends voting in favor and Commissioner Johnson and Renneke voting against.

The board recessed for break at 10:45 a.m.

The board reconvened at 10:57 a.m.

Commissioner Renneke left the meeting.

Purchase of Gravel Pup 09-22-20-07 Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the State Bid in the amount of \$33,079 for the purchase of a Towmaster Tandem Pup Trailer. Motion carried with all voting in favor.

Minimum Bid for Gravel Pup 09-22-20-08 Motion by Commissioner Johnson and seconded by Commissioner Kack to set a minimum bid of \$1,000 for the old pup trailer. If that amount is not reached, then County Engineer Andy Sander will put it on a local auction. Motion carried with all voting in favor.

Commissioner Renneke joined the meeting.

Purchase Directional Road Sweeper (Broom) 09-22-20-09 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the low quote from RDO in the amount of \$52,000 (includes trade in) for the purchase of a 2020 Superior Broom SM74J. Four other quotes were received. Motion carried with all voting in favor.

The Board came to a consensus to authorize County Engineer Sander to bid on a snow blower with a maximum bid of \$20,000. This is an extension to a motion made on September 8, 2020.

Timm Park Campground Reservations 09-22-20-10 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the Timm Park campground online reservation time periods as follows: January 4th-January 31st for 30+ day stays and February 1st and on for any stay lengths. Motion carried with all voting in favor.

AMC Human Resources Technical Assistance Program 09-22-20-11 Motion by Commissioner Johnson and seconded by Commissioner Berends (passed gavel to Vice Chair Kack) to approve participation in the 2021 AMC Human Resources Technical Assistance Program in the amount of \$4,900. Motion carried with all voting in favor.

Resolution #26-2020 CARES Funds 09-22-20-12 Motion by Commissioner Antony and seconded by Commissioner Renneke to approve Resolution #26-2020 to distribute County Coronavirus Relief Fund Dollars to Yellow Medicine County businesses and non-profits. Motion carried with Commissioner Antony, Renneke and Johnson voting in favor. Commissioner Kack and Berends abstained from voting due to a conflict of interest.

Lacey Rigge, Finance Manager, gave an update.

Resolution #27-2020 to Commit Fund Balance 09-22-20-13 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve Resolution #27-2020 to Commit Fund Balance (without including Out of Home Placements). Motion carried with all voting in favor.

Truth in Taxation 09-22-20-14 Motion by Commissioner Johnson and seconded by Commissioner Antony to set the Truth in Taxation meeting for December 8, 2020 at 6:00 p.m. Motion carried with all voting in favor.

Preliminary Levy 09-22-20-15 Motion by Commissioner Kack and seconded by Commissioner Renneke to increase the 2021 net tax levy by 4.25% for a total preliminary 2021 net levy of \$11,420,815 and a gross levy of \$12,000,198. Motion carried with all voting in favor.

The board discussed future board meetings and decided to continue with the virtual meeting option at this time for regular meetings.

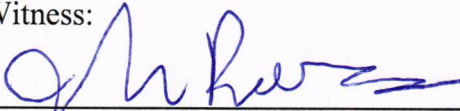
Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.


Adjourn 09-22-20-16 Motion by Commissioner Renneke and seconded by Commissioner Kack to adjourn at 12:33 p.m. Motion carried with all voting in favor.

Witness:



John Berends, Chair

Attest:



Angie Steinbach, County Administrator